

- 1 Go to www.prudentialannuities.com.
- 2 On the main navigation bar, select **My Account**, then **My Annuity**, then click the link to **Service Online**.
- 3 Enter your User ID and password for **Service Online**.
- 4 On the Welcome Screen underneath your name, click on **Click Here to Acknowledge Receipt of My Contract(s)**.
- 5 Follow the on-screen instructions to acknowledge the delivery.

Acknowledge Delivery of Contract

To acknowledge delivery of your contract, place a check in the box and click Submit.

Today, <mm/dd/yyyy>, I have personally received my annuity contract # 1234567.

Submit

Cancel

- 6 After you click **Submit**, you will receive a confirmation number and will be returned to the Service Online home page.

For your protection, always remember to click "**Log Out**" (located at the top right of every page) before exiting Service Online.

For more information on our internet site, please contact the Annuities Service Center at 888-778-2888.

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